

Multicultural Settlement Worker – Spanish speaking

Internal/External Job Posting Part- Time

Marpole Neighbourhood House (MNH) is looking for an experienced and trauma-informed Spanish speaking Multicultural Settlement Counsellor. This is a frontline; part-time position that will focus on supporting newcomers to Canada. This includes outreach and connection, hosting social group programs, supporting volunteer programs, arranging employment and/or academic support services, providing drop-in community connection programs, hosting special events and workshops, as well as one-on-one support. This position is the first of its kind at MNH and will require supporting the implementation of new systems and program delivery with the overall intention of providing a full range of settlement, adaptation, service support, resources, and referrals to promote self-advocacy and full participation for newcomers in Canadian Society.

Duties and Responsibilities:

- Identify clients' settlement needs and goals to create settlement plans, case manage and ongoingly assess newcomer clients.
- Provide group social programming for newcomers to ensure they have a safe space to be connected to Marpole, build friendships, and seek resources/referrals for mental health, employment, physical health and/or recreation as needed.
- Plan, organize, facilitate group volunteer and social-emotional engagement opportunities.
- Outreach and recruit for programs via presentations, community events, and meetings with service providers.
- Prepare and create event and program flyers, posters, and brochures.
- Connect newcomer to community organizations and service agencies.
- Collaborate and network with groups, employment supports, language training services, agencies, schools and government departments and other stakeholders currently working with immigrant communities to discuss issues and trends, co-facilitate programs, and develop new initiatives to meet clients needs.
- Evaluate and keep records of client profiles and key statistics including input into government required database system, including intake forms, narrative, and statistical reports.
- Apply for grants to enhance settlement programs.
- Support the development of newcomers in the Canadian multi-cultural context.
- Maintain information and support resources.
- Adheres to confidentiality and privacy policies.
- Promote MNH and other ANHBC programs and services.
- Provide support to Neighbourhood House sponsored events and activities.
- Attend staff meetings/retreats/ training.

Qualifications:

- Post secondary education in social work, community support, multicultural work, or related field in combination with experience in the field.
- Minimum 1 year experience working with refugees & vulnerable newcomers in a multicultural environment, especially with the Spanish community.
- Oral and written proficiency in English and Spanish.
- Work and/or lived experience with newcomer/immigrant/refugee vulnerable clients facing multiple barriers.
- Demonstrated understanding of the immigration process and issues affecting immigrants and refugees.
- Demonstrated understanding of intercultural knowledge and BIPOC awareness.
- Demonstrated ability to work in a multicultural team environment and independently.
- Knowledge of group social programming and ability to facilitate programs that encompasses building peer-to-peer connections, group volunteering.
- Knowledge of basic counselling skills and crisis intervention skills.
- Knowledge of employment skills and ability to provide employment support services.
- Excellent organizational, leadership, communication, and community development skills.
- Experience facilitating groups and designing workshops.
- Successful criminal record search
- Training in Nobody's Perfect, Mother Goose, My Tween & Me and other family resource programs an asset.
- Demonstrated report writing and administrative tracking.
- Computer proficiency.

Compensation: \$22.90-25.38 per hour - 25 hours per week + benefits after probation

Closing date: open till filled

Start date: July 2, 2024

Please send cover letter and resume by email with subject heading Spanish Settlement Worker to:

Nilda Borrino, Executive Director Nilda.borrino@marpolenh.org

Only short-listed candidates will be contacted for an interview. No phone calls please. ANHBC is an equal opportunity employer.

Marpole Neighbourhood House is located on the unceded, occupied, ancestral and traditional homelands of the x̣ʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.