



JOB POSTING

Community Food Programmer

Marpole Neighbourhood House
(Internal/External Posting)

Marpole Neighbourhood House (MNH) is currently seeking an experienced **Community Food Programmer** to implement our Family Meals Program. This position will report to the Senior Director at MNH.

The Community Food Programmer is responsible for planning, implementing and evaluating a healthy weekly meal for Marpole families, assessing the needs of the program and ensuring it offers inclusive cuisine appropriate for diverse households in Marpole. The Community Food Programmer will support MNH with the multiple collaborations that strengthen food security programming across Marpole.

Duties and Responsibilities:

- Plan and deliver MNH Family Meal program, including grocery shopping, cooking, serving, and cleaning
- Organize and maintain kitchen in proper condition
- Perform administrative tasks associated to the program and the position, including tracking statistics
- Provide support, as needed, to MNH's participation in the Marpole Food Network
- Engage with MNH residents and community partners as required
- Support in the development of MNH's food security strategy
- Contribute to the design of and develop ideas for the upcoming community garden at MNH
- Promote meals and food-related programs both internally and externally
- Assist in program administration and monitoring outcomes as required
- Assist in recruiting, hiring, orienting, coaching, and supervising volunteers

Qualifications and Requirements:

- Relevant post-secondary education related to food security, land and food systems, agriculture, or human services, or equivalent experience.
- Minimum 1 year of experience in community development and/or community planning processes specifically in food-security related programs and environments.
- Knowledge and understanding of food security, community development, community-based planning processes, and understanding of capacity building and strength-based approaches
- Proven ability to work independently, coordinate groups, supervise volunteers, organize and manage projects and nurture community partnerships
- Excellent written and verbal communication skills and ability to use computers
- Cross-cultural communication, understanding, and experience
- Ability to take initiative and an 'all-hands in deck' attitude is required as MNH is a start-up organization
- Reliable team player
- Ability to adapt or change priorities according to the changing situation within the organization
- Knowledge of the Marpole area is desired
- Knowledge of grant application is preferred



- Criminal record search required
- Valid First Aid/CPR and Food safe Certificates

This is a part-time (8 hours/week) position with possibility of increased hours if budget becomes available. The anticipated start date is January 15th. The family meals run on Wednesdays 11:30-1pm. This position requires availability at those time.

For more information about Marpole Neighbourhood House, please visit www.marpolenh.org

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflect our commitment to our staff and their families. All qualified individuals are encouraged to apply via email with the subject line "Community Food Programmer" by 5pm on January 10, in confidence to:

Linh Lam, Community Outreach Worker
8585 Hudson Street
Vancouver, BC, V6P 4M3
Email: community@marpolenh.org